

Local Plan Options Consultation Privacy Notice

Why we are collecting the information

The personal data that you provide will be used to enable the National park Authority (NPA) to identify who has responded to its Local Plan; supporting evidence and supplementary planning documents, and, where requested, it will enable the NPA to correspond with you regarding upcoming local plan making public consultations.

To enable the NPA to fulfil its legal obligations in developing the Local Plan (*7th October – 29th November*) transparently, soundly and effectively, under the Town and Country Planning Act (Local Planning) (England) Act 2012: Regulation 18.

What is the legal basis for collecting and processing the information

The legal bases for processing this data is contained within the 2004 Planning and Compulsory Purchase Act (as amended) in conjunction with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

The lawful bases for processing your information is:

- GDPR Article 6(1)(a) - the data subject has given consent to the processing of his or her personal data for one or more specific purposes;
- GDPR Article 6(1)(c) - processing is necessary for compliance with legal obligation to which the NPA is subject;
- GDPR Article 6(1)(e) - processing is necessary for the performance of a task carried out in the public interest in the exercise of official authority vested in the NPA

The NPA may also elect to consult on planning policy proposals where there is no legal requirement to do so but where there is a general expectation of consultation and engagement with the public and / or other groups.

What type of information are we collecting from you?

As a minimum, we require the following data to be provided: name, postcode and email address (if you do not have an email address then we will require your full home address).

The NPA can collect your information via the following methods:

- Online consultation portal
- email
- telephone
- letter

The above list is not exhaustive. The NPA will only ask for personal information that is relevant for the consultation. All comments and personal data will be stored in electronic format in the NPA's consultation portal. This portal is provided by a third party and the NPA has a formal contract with the data processor.

Who will we share the information with?

We will make details of statutory Local Plan preparation stages available on our website, so that people can view them <https://www.peakdistrict.gov.uk/planning/policies-and-guides/the-local-plan/regulation-18-consultation>

When you make a comment on the Local Plan, either in writing, or using the portal, we will collect any personal data that you choose to submit. This is because we may wish to contact you about your contribution. Your comment and your name will be published on the website in connection with the Local Plan consultation. As we will publish the full content of your comment, you are advised not to include any of your personal information or that of others.

Please note that your contact details such as postal address, email address and telephone number will be redacted and will not be shared or published.

You are entitled to withdraw your representation up until the point that the consultation closes. Should you do so, your representation and associated data will be permanently deleted as soon as reasonably possible, and your representation will not be considered.

Organisations that the NPA may share information with include the Planning Inspector appointed by the Secretary of State or any other similar individual and government organisation, and with other parts of the NPA in connection with development of the Local Plan.

How long we will keep your information for (retention)?

In relation to the activity of consultation to gain approval for the Local Plan, information will be reviewed after 6 years following the close of the consultation and irrelevant documents and information will be securely destroyed.

Where you have indicated an interest in being notified of future planning consultations, your personal data will be held to enable you to be notified of relevant consultations.

How do we protect your information?

Information processed by the NPA is stored securely on encrypted systems, folders with access controls and in locked filing cabinets. The NPA have implemented strict standards in regards to the technology it uses and the procedures it has adopted.

Please note, however, that email cannot be guaranteed to be 100% secure.

Questions or concerns?

Our full privacy notices which sets out your rights in relation to the personal data you provide and the complaints process is available on our website at:

<https://www.peakdistrict.gov.uk/looking-after/about-us/privacy-notice>

You can contact our Data Protection Officer via email to customer.service@peakdistrict.gov.uk or telephone 01629 816200.