

**INVITATION TO TENDER**

**PEAK DISTRICT NATIONAL PARK AUTHORITY**

**MOBILE CONCESSIONS**

**2025 – 2026**

PEAK DISTRICT NATIONAL PARK AUTHORITY

CONCESSION FOR MOBILE REFRESHMENT TRADING

**Introduction**

The Peak District National Park Authority wishes to provide refreshment services for visitors in car parks at the following 5 locations within the National Park:

1. Bowden Bridge, Hayfield
2. Tideswell Dale, Tideswell
3. Torside, near Glossop
4. Upper Burbage, near Hathersage
5. White Lodge, Ashford in the Water

Location plans for all sites can be found in the attached document. Please note the red outline indicates the location of the parking bay designated for the mobile refreshment concession.

The Authority will be looking for the successful tenderers to operate in a responsible and sustainable manner to help protect the environment and local sustainability in a variety of ways, for example by using locally sourced and produced foods or ingredients, using eco-friendly and biodegradable packaging, employing local people using Fairtrade products.

Successful tenderers will be expected to provide a high quality, regular service for all visitors at the sites, especially at weekends and during the school holidays.

We want to ensure that our visitors have a great experience with us and we ask that our Mobile Concessions meet the same standards to keep all users safe and to protect the special places we look after.

Tenders are invited for a licence for the sale of refreshments, including ice cream, during the hours of daylight only between **1 April 2025 and 31 March 2026** inclusive for any or all of the locations overleaf. The licence may be extended for up to two years by agreement between the parties subject to satisfactory performance and agreeing satisfactory new financial and trading terms with the Authority.

See draft licence agreement attached for the detailed terms of the licence.

**Conditions of Tender**

1. The Tender Return Form must be completed in full. No other form of tender will be accepted.
2. Please submit the completed Tender Return Form by the closing date of 12 noon on Monday 13th January 2025.
3. Include in your email the following documents:
   * a valid copy of both Employers and Public Liability Insurances in the sum of at least £10m
   * a current Food Hygiene Certificate
   * Proof of registration with local authority
   * Gas safety certificate for all gas appliances (if applicable)
   * Health and Safety Policy
   * A recent photograph and brief description of the dimensions and colour of the van. The appearance of the van must be acceptable to the Authority.
   * Street Trading License (if applicable)/ evidence of application

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| Tenders must be submitted by email to: [Tenders@peakdistrict.gov.uk](mailto:Tenders@peakdistrict.gov.uk)  By 12 noon on Monday 13th January 2025  The following, and only the following, must be used in the subject line:  REF: [NAME OF CAR PARK] Refreshment Concession Tender.  All attachments must be in pdf form |

It is the Tenderer’s responsibility to ensure that its Tender complies with the submission requirements and is received by the Authority by the date and time set out. The Authority accepts no responsibility for any problems arising from the Authority’s or the Tenderer’s IT software, infrastructure, input or internet connectivity. It is the responsibility of the Tenderer to ensure that its Tender is received by the Authority. Tenderers are strongly advised not to submit their Tender immediately before the tender return deadline.

1. No tenders received after the closing date and time for the receipt of tenders shall be considered.
2. The Authority does not bind itself to accept the whole, the highest or any part of a tender submitted and other factors may be taken into account before awarding a licence, including:

* Submission of the correct, valid documents as set out in paragraph 3 above;
* the responses to the questions in the Tender Return Form;
* past performance of any applicants who have previously held licences;
* consultation responses from partners of the Authority;
* any feedback from local communities, customers and stakeholders.

1. The applicant selected will be notified by telephone/email as soon as possible after the opening of the tenders.