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| **Mobile Refreshments Licence** | C:\Users\johnsoc\Downloads\70% Black PDNP Logo.jpg |

**Licence Compliance Monitoring 2025/26 – (Site) Mobile Refreshments Licence**

The measures below form part of the Peak District National Park Authority’s mobile refreshments licence.

A process of random ‘spot checks’ will take place on a regular basis throughout the year to monitor the Licensee’s operations, ensure compliance with the conditions of licence. Details of checks will be recorded below.

An introductory meeting will take place in April with the Licensee, Authorised Officer and operational team leader. Review meetings will take place in July, October and February.

The following scoring legend will apply. The Licensee will receive a copy of the completed document after each review meeting. If corrective action is required (CAR), the expectation is that this will be rectified within an agreed timescale.

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| **Scoring Legend** | |
| **1** | Objective not met / **corrective action required (CAR)** |
| **2** | Objective partly met / **corrective action required (CAR)** |
| **3** | Objective met |
| **4** | Objective met with standards exceeding expectation |

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| **Ref** | **Measure** | **Date of check** | **Score**  **(1-4)** | **Comment / Corrective Action Required / timescale for action** |
| 1 | The van is operating at the [NAME] car park shown edged orange on the attached plan.  Location of mobile concession highlighted in red. |  |  |  |
| 2 | The licensee does not sub contract to any other operator. |  |  |  |
| 3 | Refreshments sold at the site are only of the nature of those detailed below:   * Non-alcoholic drinks and beverages * Non-cooked foods such as ice cream, sandwiches, cakes, biscuits, sweets, etc. * Pre-cooked foods such as pies, pasties, etc. that can be re-heated. * No alcoholic drinks or tobacco products |  |  |  |
| 4 | There have been no known instances of the licensee causing or permitting or suffering anything to be done on the site such as noise, poor customer service, occurrences of nuisance, annoyance, damage or inconvenience to the Authority or the occupiers of any neighbouring property or to the general public.  No issues of negative impact on environment caused by licensee or others associated with them |  |  |  |
| 5 | The licensee maintains the site as follows:   * provides waste/litter bins, * maintains the Site and immediate surrounds in a clean and tidy condition * removes all litter from site at the end of each day * parks van in correct location and removes van at the end of each day |  |  |  |
| 6 | The licensee is operating as per agreed minimum opening times:  Easter to 31 October 10:30 am - 5:00pm on weekends, Bank Holidays and weekdays where there is an expectation of service provision  31 October to Easter - at the discretion of the Licensee and with regard to the above. |  |  |  |
| 7 | The licensee maintains the van in a substantial state of repair - clean and tidy with good visual appearance. |  |  |  |
| 8 | Menus and Tariffs are clear and well-presented and offer a good quality range of food and drink options which are appropriate to the site and customers.  Details of ingredients and allergy advice are provided. |  |  |  |
| 9 | The licensee provides a service from the mobile concession that is accessible to everyone that needs or wants to use it.  Condiments and utensils etc. are easily accessible |  |  |  |
| 10 | There are no extensions to the van and all preparation facilities are enclosed within the van. |  |  |  |
| 11 | The staff on duty are of clean and tidy appearance and can provide a current Food Hygiene Certificate on request. |  |  |  |
| 12 | No unauthorised trading vans are operating at or near the Site. |  |  |  |
| 13 | Restrictions on electrical power and use of LPG are observed and upheld by the licensee. Gas certificates are available on request.  Public H&S is maintained, and there are no trailing cables. |  |  |  |
| 14 | Packaging is maintained at a minimum and sustainable alternatives for food packaging and cutlery are provided – no plastic. |  |  |  |

**Date of Review Meeting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Present at Meeting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Review meeting summary (PDNPA)** |
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| **Review meeting summary (Licensee)** |
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**Signatures**

**On behalf of the Authority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**On behalf of Licensee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**